



6450 US Highway 1  
Rockledge, Florida 32955  
myHFHP.org

# Health Plans

## Member Reimbursement Form

**Attention Plan Members:** This form is to be used for reimbursement of covered services provided in accordance with your Health First Health Plans benefits. **Please include an itemized statement and proof of payment with the completed reimbursement form.**

**Member Name (please print):** \_\_\_\_\_ **Member ID #** \_\_\_\_\_

**Member Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Must be signed by member or member's authorized representative. If signed by authorized representative, provide the following information:*

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **Relationship to Member:** \_\_\_\_\_

| Date of Service | Procedure Code<br><i>(if available)</i> | Description of Services | Diagnosis Code<br><i>(if available)</i> | Billed Amount |
|-----------------|---|-------------------------|---|---------------|
|                 |   |                         |   |               |
|                 |   |                         |   |               |
|                 |   |                         |   |               |

By submitting this Member Reimbursement Form, I (member named above) certify that I personally received these services and **request reimbursement according to my plan benefits.**

Please fax or mail the signed and completed form, or submit it online:

**FAX:** 321.434.5655 (Attn: Benefits Reimbursement Unit)

**MAIL:** Benefits Reimbursement Unit, Health First Health Plans, 6450 US Hwy. 1, Rockledge, FL 32955

**MEMBER PORTAL:** [myHFHP.org/login](http://myHFHP.org/login)

For further assistance, please call Customer Service toll-free at 1.855.443.4735 (TTY/TDD relay: 1.800.955.8771) Monday through Friday from 8 a.m. to 6 p.m.

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